

Photography services contract

This is our sample contract, so you know from the start how we work and what is included. **It is not contractually binding:** before you book, we send you the final contract with your details, the package you choose and the payment schedule. Details in square brackets [] are completed in each case. The binding contract is drawn up in Spanish; this English version is a translation for information.

Parties

On the one hand, **Daniel Alonso Rivero** and **Alejandro Martínez Almeida**, professional photographers working together under the trade name **Dos Gatos Fotografía** (hereinafter, "the photographers").

On the other hand, [full name], with ID/passport no. [], and [full name], with ID/passport no. [], residing at [] (hereinafter, "the clients").

Both parties agree to the photography services described below on the following terms.

1. Purpose

Photographic coverage of [wedding / First Communion / christening / event] on [date], at [venue or venues], from approximately [start time] to [end time].

2. Services included

[Essential / Full Day / Celebrations] package, which includes:

- Two photographers for [number of hours / the whole day: preparations, ceremony, portraits and party].
- Selection and editing of the photographs.
- Private, password-protected online gallery with download of every photo in high resolution.
- [Pre-wedding shoot, if included in the package.]
- [Other services or extras booked.]

3. Price

The total price is [] €, including VAT. There are no travel costs within the Community of Madrid. Outside it, the quote includes travel and accommodation expenses, detailed here: [].

4. Booking the date and payments

The date is reserved when this contract is signed and a deposit of [] € is paid, which is deducted from the total price. Until it is received, the date is not reserved.

The balance, [] €, is paid [before the event / in the instalments indicated] by bank transfer to account [].

5. Change of date

If the clients need to change the date and the photographers are free on the new one, the deposit is kept for that date. If they are not, the cancellation terms apply.

6. Cancellation by the clients

If the clients cancel the coverage, the deposit is not refunded, since it is what reserves the date and means other bookings for that day are turned down. [Terms for amounts paid in addition to the deposit, depending on how far in advance the cancellation is made.]

7. If the photographers are unable to attend

We always attend together. If, for a serious and unforeseeable reason (illness, accident), one of us were unable to attend, we will let you know as soon as we find out and [agreed solution: coverage by the other photographer with a refund of [] €, or another]. If neither of us could attend, we will refund all amounts paid in full.

8. On the day

- The photographers work in a natural, documentary style, with only the necessary posed shots. The selection, framing and editing of the photos are carried out according to their professional judgement.
- The clients provide the timeline, the addresses, a contact person for the day and the list of group photos they would like.
- The photographers will respect the rules of each venue (for example, on the use of flash or permitted areas), which may affect some photos.
- [If the coverage includes the dinner, the clients will provide the photographers with a suppliers' meal.]

9. Delivery of the photographs

A small preview is sent a few days after the event, and the full gallery is delivered 4 to 6 weeks later. A full wedding usually comes to between 600 and 800 edited photographs. Original unedited files (RAW) are not delivered.

The online gallery is available for 3 months from delivery; we recommend downloading the photos and keeping a copy. The photographers keep a backup for a maximum of 5 years from delivery.

10. Rights over the photographs

The photographers are the authors of the photographs and retain the intellectual property rights over them. The clients may freely use them for personal and private purposes: printing them, making albums and sharing them with family, friends and on their social media. Any commercial use requires the photographers' permission.

The photographers will only publish photographs from the coverage (on their website, social media or portfolio) with the clients' permission, which may be withdrawn at any time:

☐ We authorise publication ☐ We do not authorise publication ☐ We authorise only photos in which we cannot be recognised

11. Data protection

The clients' data is processed only to manage this contract, in accordance with the General Data Protection Regulation. You can exercise your rights by writing to hola@dosgatosfoto.com. More information at dosgatosfoto.com/en/privacy.

12. Applicable law

This contract is governed by Spanish law. Any dispute will be heard by the courts and tribunals with jurisdiction under the law.

In witness whereof, the parties sign two copies in [place], on [date].

The photographers
Daniel Alonso Rivero · Alejandro Martínez Almeida

The clients
[names]